

Uniform Complaint Procedures

The responsibilities of the complainant, the local educational agency, and the California Department of Education according to *California Code of Regulations*, Title 5, sections 4600-4687.

Local Control

Many concerns are the responsibility of local educational agencies (LEAs), including the hiring and evaluation of staff, employee relations, selection/provision of textbooks and materials, pupil discipline, provision of core curricula subjects, homework policies and practices, and dress codes and school uniforms. Every county office of education, school district, and charter school governing board are required to have established local complaint policies that describe the procedures that must be followed to resolve complaints. Copies of complaint policies and procedures are available at county offices of education, district offices, or charter school offices. Many LEAs post their policies and procedures on their websites.

Uniform Complaint Procedures (UCP) Scope and Contacts

Federal and state laws and regulations specify which programs and activities lie within the [UCP scope](#). Contact information for them can be found at [UCP Contacts](#).

Resources

[Uniform Complaint Procedures Pamphlet](#) (DOCX; Posted 29-Jul-2024)

Guidance for students; employees; parents and guardians; district and school advisory committee members; private school officials and other interested parties for filing a UCP complaint in their LEA.

California Code of Regulations

[Title 5. Education, Division 1. California Department of Education, Chapter 5.1. Uniform Complaint Procedures, Subchapter 1. Complaint Procedures](#)

Regulations are program requirements formally adopted by state agencies, which are also reviewed and approved by the Office of Administrative Law, and filed with the California Secretary of State.

[Legislative Reports](#)

Summary of appeals of local educational agency (LEA) decisions issued under the Uniform Complaint Procedures (UCP).



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Uniform Complaint Procedures Contacts

Contact information for various programs and services subject to the Uniform Complaint Procedures.

Program or Service	Contact Office	Contact Information
Accommodations for Pregnant and Parenting Pupils, Student Lactation Accommodations, and LGBTQ Resources	Education Equity UCP Office	916-319-8239 and eeucpo@cde.ca.gov
Adult Education	Adult Education Office	916-322-2175
After School Education and Safety	Expanded Learning Division	916-319-0923
Agricultural Career Technical Education	Career and College Transition Division	916-445-2652
Career Technical and Technical Education; Career Technical; Technical Training; and Career Technical Education and Regional Occupational Centers and Programs	Career Technical Education Leadership Office	916-322-5050
Course Periods without Educational Content	Categorical Programs Complaints Management Office	916-319-0929
Discrimination, Harassment, Intimidation, Bullying	Education Equity UCP Office	916-319-8239 and eeucpo@cde.ca.gov
Independent Study, Juvenile Court and Community School Students; and education of Pupils in Foster Care and Pupils who are Homeless	Educational Options Office	916-323-2183